

Pleasant Hill Goshen Fire & Rescue
Pleasant Hill Rural Fire Protection District
Goshen Rural Fire Protection District
Joint Board Work Session/Zoom Meeting
August 8, 2023

Call to Order

The hybrid Joint Board Work Session was called to order at 5:30 p.m. by Fire Authority Board President, Willie Bronson.

Attendance:

Pleasant Hill Board Members: President Todd Anderson, Vice President Kevin Flory, Secretary/Treasurer Paul Filson and Board Member Matt Brown. Absent: Board Member Darrell Shoemaker.

Goshen Board Members: President Willie Bronson, Vice President Tom McClellan, Secretary/Treasurer Rose Reinertson, and Board Member Terry McDiarmid.

Pleasant Hill Goshen Fire & Rescue Board Members: President Willie Bronson, Vice President Todd Anderson, Secretary/Treasurer Rose Reinertson, and Board Member Kevin Flory.

Staff: Fire Chief Andrew Smith & Executive Assistant Haley Meshnik.

Guests: - Bob Schutte

Status update on Timing for Formation & Dissolution

Chief Smith shared that all the documents have been submitted and we are waiting on assigned measure numbers. Chief Smith added that the new district formation measure is a Lane County measure and there is no voters' pamphlet this fall. He added that it will be important that we put out information to the voters.

Project Updates from Working Committees

Finance Committee Update:

Chief Smith shared that the finance committee had a great meeting with Dave Ulbricht and USDA. We found that USDA could be a very viable option, but they will have extra hoops and

red tape. Chief Smith shared that we have submitted everything we can in the preliminary stages but can't get pre-approved. USDA is going to look over our documents and provide feedback.

The Chief added that next week he is meeting with Dave Ulbricht and Business Oregon. The chief plans to turn to Dave to get his advice and recommendations.

Strategy/Communication Committee Update:

Chief Smith shared that the one-page document and FAQ are going through Safe Harbor to follow campaign rules. The one-page document has been approved; we are just waiting for a measure number. The FAQ is in its second review. Chief Smith added that the next step internally is a mid-September mailer. Townhall meetings are Oct 5th at 6pm in Goshen at the Real-Life Church and Oct 12th at 6pm in Pleasant Hill. We are trying to use the high school gym but are checking to see if they will provide the sound, screen, video, and various other needs to stream the meeting for the public.

Fire Station Design Committee Update:

Chief Smith shared that the committee will be meeting this week to review and discuss recommendations. Chief Smith added that they have been doing a great job and making progress. He added that the space is small and there are a lot of rules and tests we have to follow. Chief Smith said that we are very firm with our budget and that Ausland Group is very encouraging.

Website Update with Code3 Creative

Chief Smith announced that we launched our new website. He shared that at the footer it offers a translation to dozens of different languages as well as access to Broadcastify to hear our radio traffic.

Planning for October Town Hall Meeting & Our Information Campaign Steps

Chief Smith expressed that there is only one board meeting between now and the Townhall meetings. Funk/Levis is creating the script and they recommend the board presents. Chief Smith asked for the board to provide feedback on what they want discussed, what they want shared as far as graphs and charts, and what questions they think might come up that we should be prepared to answer. It was suggested that one person be assigned to specific topics. A few potential questions brainstormed: "Why do we have to do this?" "Why can't we use a

mobile home?” It was suggested to have the FAQ and one-page documents printed and handed to each attendee. The board members requested to see the draft FAQ. A discussion ensued. The Board will reply to the Chief’s questions about their contribution to the Townhall content to share with Funk/Levis.

Kevin Flory suggested our Pleasant Hill Town Hall be at Pleasant Hill High School in their Blue Gym and ask if we can use their reader board to advertise our meeting. It was also mentioned that the school sends out a newsletter that we could inquire if we can put a message in.

Pending To do:

- Kevin to reach out to the Pleasant Hill High School about using their Blue Gym and inquire if we can use Wi-Fi, mics, speakers, and stream our Townhall.

Willie Bronson adjourned the meeting at 6:21 p.m.

Respectfully submitted,

Haley Meshnik

Recording Secretary