

**Pleasant Hill Goshen Fire & Rescue**  
**Pleasant Hill Rural Fire Protection District**  
**Goshen Rural Fire Protection District**  
**Joint Board Meeting in Person/Zoom Meeting**  
**July 11, 2023**

**Call to Order:**

The hybrid Joint Board Meeting was called to order at 6:31 p.m. by Fire Authority Board President, Willie Bronson.

**Flag Salute**

**Attendance:**

**Pleasant Hill Board Members:** President Todd Anderson, Vice President Kevin Flory, and Board Members Paul Filson and Matt Brown. Absent: Secretary/Treasurer Darrell Shoemaker.

**Goshen Board Members:** President Willie Bronson, Vice President Tom McClellan, Secretary/Treasurer Rose Reinertson, and Board Member Terry McDiarmid.

**Pleasant Hill Goshen Fire & Rescue Board Members:** President Willie Bronson, Vice President Todd Anderson, Secretary/Treasurer Rose Reinertson, and Board Member Kevin Flory.

**Staff:** Fire Chief Andrew Smith, Lieutenant Roll, and Executive Assistant Haley Meshnik.

**Guests:** - None

**Welcome to Visitors:**

**Swearing in of New Board Member:** - Matt Brown – Pleasant Hill Fire District

**Public Comment:** - None

**Correspondence:** -

Chief Smith shared with the Board: Every July we appoint officers: President, Vice President, and Secretary/Treasurer. Everyone is a signer for their board. We pay bills 2x a month.

- i. **Election of Officers and Members of the Fire Authority for FY 23/24**

Goshen Board: voted to approve their representation to the Fire Authority:

Terry McDiarmid nominated **William Bronson and Rose Reinertson for the two Fire Authority Board positions.** William Bronson and Rose Reinertson accepted the nomination. Tom McClellan Seconded. Motion passed unanimously.

Pleasant Hill Board: voted to approve their representation to the Fire Authority:

Paul Filson nominated **Todd Anderson and Kevin Flory for the Fire Authority Board positions.** Todd Anderson and Kevin Flory accepted the nomination. Matt Brown seconded. Motion passed unanimously.

### **Fire Authority Action Items:**

Pleasant Hill Goshen Fire & Rescue Board: voted to approve their representation to the Fire Authority:

Kevin Flory made a motion to maintain the current slate of officers in the Fire Authority and nominated **William Bronson for Fire Authority Board President, Todd Anderson for Fire Authority Board Vice President, and Rose Reinertson as Board Fire Authority Secretary/Treasurer.** William Bronson, Todd Anderson, and Rose Reinertson accepted the nomination. Rose Reinertson seconded. Motion passed unanimously.

**Effective now Board Members** William Bronson, Rose Reinertson, Todd Anderson, and Kevin Flory will remain as a signer on the Pleasant Hill Goshen Fire & Rescue (Fire Authority) Banner Bank Accounts ending in 1087 and 1079.

### **Pleasant Hill Action Items:**

a. **Election of Officers and Members for FY 23/24**

Paul Finson made a motion to nominate **Todd Anderson for Board President and Kevin Flory for Board Vice President.** Todd Anderson and Kevin Flory accepted the nomination. Matt Brown seconded. Motion passed unanimously.

Kevin Flory made a motion to nominate **Paul Filson as Secretary/Treasurer.** Paul Filson accepted the nomination. Matt Brown seconded. Motion passed unanimously.

Kevin Flory made a motion to authorize the newly elected Pleasant Hill Board Member: Matt Brown to sign checks for the Pleasant Hill RFPD, Banner Bank Account ending in 0763. Paul Filson second. Motion passed unanimously.

**Effective now Board Members** Kevin Flory, Todd Anderson, Paul Filson, will remain as a signer on the Pleasant Hill RFPD Banner Bank Account ending in 0763. Newly elected board member, Matt Brown will become a signer on the Pleasant Hill RFPD Banner Bank Account ending in 0763.

**Goshen Action Items:**

**i. Election of Officers and Members for FY 23/24**

Terry McDiarmid made a motion to maintain the current officers for Goshen RFPD and nominated **William Bronson for Board President, Tom McClellan for Board Vice President, and Rose Reinertson as Board Secretary/Treasurer.** William Bronson, Tom McClellan, and Rose Reinertson accepted the nomination. Rose Reinertson seconded. Motion passed unanimously.

**Effective now, Board Members:** Rose Reinertson, Tom McClellan, Terry McDiarmid, and William Bronson will remain signers on the Goshen Fire District Banner Bank Account ending in 0703.

**Approval of Previous Meeting Minutes:**

- a. **PLEASANT HILL Minutes of June 13, 2023, Work Session Meeting** were reviewed. Kevin Flory made a motion to approve the Board Meeting minutes with spelling revision. Paul Filson seconded. Motion passed unanimously.
- b. **GOSHEN Minutes of June 13, 2023, Work Session Meeting** were reviewed. Tom McClellan made a motion to approve the Board Meeting minutes with spelling correction. Terry McDiarmid seconded. Motion passed unanimously.
- c. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of June 13, 2023, Work Session Meeting** were reviewed. Todd Anderson made a motion to approve the Board Meeting minutes with spelling correction. Kevin Flory seconded. Motion passed unanimously.
- d. **PLEASANT HILL Minutes of June 13, 2023, Budget Hearing Meeting** were reviewed. Kevin Flory made a motion to approve the Budget Hearing minutes. Paul Filson seconded. Motion passed unanimously.
- e. **GOSHEN Minutes of June 13, 2023, Budget Hearing Meeting** were reviewed. Rose Reinertson made a motion to approve the Budget Hearing minutes. Tom McClellan seconded. Motion passed unanimously.

- f. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of June 13, 2023, Budget Hearing Meeting** were reviewed. Todd Anderson made a motion to approve the Budget Hearing minutes. Kevin Flory seconded. Motion passed unanimously.
- g. **PLEASANT HILL Minutes of June 13, 2023, Board Meeting** were reviewed. Kevin Flory made a motion to approve the Board Meeting minutes. Paul Filson seconded. Motion passed unanimously.
- h. **GOSHEN Minutes of June 13, 2023, Board Meeting** were reviewed. Tom McClellan made a motion to approve the Board Meeting minutes. Rose Reinertson seconded. Motion passed unanimously.
- i. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of June 13, 2023, Board Meeting** were reviewed. Todd Anderson made a motion to approve the Board Meeting minutes. Kevin Flory seconded. Motion passed unanimously.

**Review of Monthly Financial Reports:**

Pleasant Hill RFPD

**Transaction List & Financial Review.** The Board reviewed the financials and transaction list. **Kevin Flory made a motion to approve the Pleasant Hill RFPD Financials and to pay the Pleasant Hill bills.** Paul Filson seconded. Motion passed unanimously.

Goshen RFPD

**Transaction List & Financial Review.** The Board reviewed the financials and transaction list. **Rose Reinertsen made a motion to approve the Goshen Financials and to pay the Goshen bills.** Terry McDiarmid seconded. Motion passed unanimously.

Fire Authority

**Transaction List & Financial Review.** The Board reviewed the financials and transaction list. **Kevin Flory made a motion to approve the Fire Authority Financials and to pay the Fire Authority bills.** Rose Reinertson seconded. Motion passed unanimously.

**Staff Reports: -**

**Fire Chief's Report**

*\*The Board reviewed the Fire Chief's Reports and further staff reports, which were attached as addendums and are available on file.*

**Fire Chief's Topics Discussed:**

- Grant Status
- June 2023
- Budget
- Fire Season is Underway
- 4<sup>th</sup> of July
- Grant Award
- Project Status
- Alarm Tracking: 113 calls in June
  - YTD: 608

**Lieutenant Roll's Board Report**

**Captain Barnhart's Training Board Report**

**Unfinished Business:** - None

**New Business:**

**Fire Authority –**

- **Approval of the FY 23/24 Statement of Facts**  
**Todd Anderson** made a motion to **accept the FY 23/24 Statement of Facts for Pleasant Hill Goshen Fire & Rescue**. Kevin Flory Seconded. Motion passed unanimously.
- **Resolution 8-23 – Acceptance from the Volunteer Fire Assistance Grant** – This grant will purchase Wildland hose, nozzles, and gauges, as well as S130 Training/Maintenance Equipment.  
**Kevin Flory** made a motion to accept **Resolution 8-23 – Acceptance from the Volunteer Fire Assistance Grant**. Todd Anderson seconded. Motion passed unanimously.
- **Resolution 9-23 to Accept Funds from Bipartisan Infrastructure Grant** – This will purchase 18 Fire Shelters.  
**Kevin Flory** made a motion to accept **Resolution 9-23 to Accept Funds from Bipartisan Infrastructure Grant**. Rose Reinertson seconded. Motion passed unanimously.

Pleasant Hill –

- **Approval of the FY 23/24 Statement of Facts**  
Kevin Flory made a motion to **accept the FY 23/24 Statement of Facts for Pleasant Hill RFPD**. Paul Filson Seconded. Motion passed unanimously.
- **Resolution 5-23 – Resolution to Initiate Dissolution of the Pleasant Hill Rural Fire Protection District.**  
Kevin Flory made a motion to **accept 5-23 – Resolution to Initiate Dissolution of the Pleasant Hill Rural Fire Protection District** Paul Filson seconded. Motion passed unanimously.

Goshen –

- **Approval of the FY 23/24 Statement of Facts**  
Tom McClellan made a motion to **accept the FY 23/24 Statement of Facts for Goshen RFPD**. Terry McDiarmid Seconded. Motion passed unanimously.
- **Resolution 4-23 – Resolution to Initiate Dissolution of the Goshen Rural Fire Protection District**  
Tom McClellan made a motion to **accept 4-23 – Resolution to Initiate Dissolution of the Goshen Rural Fire Protection District with the discussed edit of the two tax lots and resolution number changed to 4-23**. Rose Reinertson seconded. Motion passed unanimously.
- **Easement Progress – Information Provided at the Meeting**  
A discussion ensued about the history and an explanation for new Board Member Matt Brown. The easement legal documents were presented to the board for review. A discussion ensued to approve the document.

Todd Anderson added that he does not see any notation about duration of parking and that he recommends there be a value for the duration a vehicle is allowed to park. Tom McClellan said he struggled with that verbiage, and he elected not to because he could not come up with a clear way to define it. Tom did include that this does not include parking RVs. Kevin Flory added that he agrees with Todd's statement and that there should be some verbiage about short term parking.

Tom McClellan added that the Easement states that it does not give us permission to park in on their property.

**Terry McDiarmid** made a motion **to accept the easement agreement as written with Holy Craft**. Tom McClellan Seconded. Motion passed unanimously.

**Fire Authority Board Vice President, Willie Bronson adjourned the meeting at 7:44 p.m.**

Respectfully submitted,

Haley Meshnik - Recording Secretary