

Pleasant Hill Goshen Fire & Rescue
Pleasant Hill Rural Fire Protection District
Goshen Rural Fire Protection District
Joint Board Meeting in Person/Zoom Meeting
June 13, 2023

Call to Order:

The hybrid Joint Board Meeting was called to order at 6:37 p.m. by Fire Authority Board President, Willie Bronson.

Flag Salute

Attendance:

Pleasant Hill Board Members: President Todd Anderson, Vice President Kevin Flory, Secretary/Treasurer Darrell Shoemaker, and Board Member Paul Filson.

Goshen Board Members: President Willie Bronson, Vice President Tom McClellan, Secretary/Treasurer Rose Reinertson, and Board Member Terry McDiarmid.

Pleasant Hill Goshen Fire & Rescue Board Members: President Willie Bronson, Vice President Todd Anderson, Secretary/Treasurer Rose Reinertson, and Board Member Kevin Flory.

Staff: Fire Chief Andrew Smith, Captain Barnhart, and Executive Assistant Haley Meshnik.

Guests: - Matt Brown & Mark Reinertson

Welcome to Visitors:

Public Comment: - None

Correspondence: - Chief Smith reminded the boards that the Oregon Fire District Director's Fall Conference is November 2-4. If you would like to attend, please contact the Fire Chief and we can make your arrangements.

Approval of Previous Meeting Minutes:

- a. **PLEASANT HILL Minutes of May 9, 2023 Work Session Meeting** were reviewed. Darrell Shoemaker made a motion to approve the Board Meeting minutes. Kevin Flory seconded. Motion passed unanimously.
- b. **GOSHEN Minutes of May 9, 2023 Work Session Meeting** were reviewed. Tom McClellan made a motion to approve the Board Meeting minutes. Terry McDiarmid seconded. Motion passed unanimously.
- c. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of May 9, 2023 Work Session Meeting** were reviewed. Todd Anderson made a motion to approve the Board Meeting minutes. Kevin Flory seconded. Motion passed unanimously.
- d. **PLEASANT HILL Minutes of May 9, 2023 Board Meeting** were reviewed. Kevin Flory made a motion to approve the Board Meeting minutes. Paul Filson seconded. Motion passed unanimously.
- e. **GOSHEN Minutes of May 9, 2023 Board Meeting** were reviewed. Tom McClellan made a motion to approve the Board Meeting minutes. Rose Reinertson seconded. Motion passed unanimously.
- f. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of May 9, 2023 Board Meeting** were reviewed. Todd Anderson made a motion to approve the Board Meeting minutes. Rose Reinertson seconded. Motion passed unanimously.

Review of Monthly Financial Reports:

Chief Smith shared that last week they were awarded \$17K from ODF, that will replace 20 outdated fire shelters, 20 sections of wildland hose, 6 frontline nozzles at \$1,400 each, and various other wildland supplies. He added that there is some matching required, but will apply in the next Fiscal Year.

Chief Smith said that the three entities are on track and in a healthy spot to end out the fiscal year. He shared that all entities will reach their cash carryforward target. Chief Smith said that they received the \$35K grant to staff the brush rig starting July 4th and a discussion ensued about other grants Chief is pursuing.

Pleasant Hill RFPD

Transaction List & Financial Review. The Board reviewed the financials and transaction list. **Kevin Flory made a motion to approve the Pleasant Hill RFPD Financials and to pay the Pleasant Hill bills.** Paul Filson seconded. Motion passed unanimously.

Goshen RFPD

Tom McClellan pointed out our LGIP interest has been in our favor and that it appears we are still pending the billing with Mt. Pisgah. Chief and Haley will follow up tomorrow on this.

Transaction List & Financial Review. The Board reviewed the financials and transaction list. **Rose Reinertsen made a motion to approve the Goshen Financials and to pay the Goshen bills.** Terry McDiarmid seconded. Motion passed unanimously.

Fire Authority

Transaction List & Financial Review. The Board reviewed the financials and transaction list. **Todd Anderson made a motion to approve the Fire Authority Financials and to pay the Fire Authority bills.** Kevin Flory seconded. Motion passed unanimously.

Staff Reports: - Discussion ensued about the damage to the gate and fires the crews fought.

Fire Chief's Report

**The Board reviewed the Fire Chief's Reports and further staff reports, which were attached as addendums and are available on file.*

Fire Chief's Topics Discussed:

- Grant Status
- May 2023
- Staff Workshop
- Budget
- Fire Season is Underway
- 4th of July
- Property Damage
- Alarm Tracking: 117 calls in May
 - YTD: 495

Captain Moore's Board Report

Operations Statistics

Lieutenant Roll's Board Report

Captain Barnhart's Training Board Report

Unfinished Business:

Fire Authority –

- **Updates Regarding Ongoing Formation Projects** – Discussed in work session.

Goshen –

- **Security Fence Project at Goshen Fire Station (From May 9th)** – \$14,738.57 estimated cost, after grant money is applied.

“Terry McDiarmid abstained from discussing and approving the security fence project at the Goshen Station, because his company contributed to the fence bid being considered.

Rose Reinertson made a motion to accept the gate bids for the Goshen Fire Station Security Fence Project. Tom McClellan seconded. Motion passes, Terry McDiarmid abstained.

Pleasant Hill –

- **Proposal for Schematic Design Phase FFA Architecture (From May 9th)**

Design Team has advised to not go forward with the Schematic Design Phase with FFA Architecture & Interiors. The board plans to table the decision to move forward with the Schematic Phase, at this time.

New Business:

Fire Authority Action Items –

- **Resolution 6-23 to Accept Funds from Lane Education Service District EMR Course and Supplies Grant** – Chief Smith that we received this grant which paid for the EMR course expenses. Chief added that we may not offer this again, because it is very labor intensive.

Rose Reinertson made a motion to accept Resolution 6-23 to Accept Funds from Lane Education Service District EMR Course and Supplied Grant. Kevin Flory seconded. Motion passed unanimously.

- Resolution 7-23 Adoption of FY 23/24 Budget

Todd Anderson made a motion to accept Resolution 7-23 Adoption of FY 23/24 Budget. Kevin Flory seconded. Motion passed unanimously.

Pleasant Hill Action Items –

- **Resolution 3-23 Adoption of FY 23/24 Budget**

Kevin Flory made a motion to accept Resolution 3-23 Adoption of the FY 23/24 Budget. Darrell Shoemaker seconded. Motion passed unanimously.

- **Resolution 4-23, Setting the Annual Tax Rate**

Kevin Flory made a motion to accept Resolution 4-23 Setting the Annual Tax Rate. Darrell Shoemaker seconded. Motion passed unanimously.

- **Consideration of a Proposal from Ausland Group**

The Board agreed to hire Ausland Group to take us to the election and not exceed \$10K.

Kevin Flory made a motion to accept the proposal from Ausland Group and authorize the payments, not to exceed \$10K. Paul Filson seconded. Motion passed unanimously.

Goshen Action Items –

- **Resolution 2-23 Adoption of FY 23/24 Budget**

Tom McClellan made a motion to accept Resolution 2-23 Adoption of the FY 23/24 Budget. Rose Reinertson seconded. Motion passed unanimously.

- **Resolution 3-23, Setting the Annual Tax Rate**

Tom McClellan made a motion to accept Resolution 3-23 Setting the Annual Tax Rate. Rose Reinertson seconded. Motion passed unanimously.

- **Sale of the Property to the South of the Goshen Station**
Committee will meet early next week to discuss.

Pending To do:

- Chief and Haley to address Mt. Pisgah billing.
- Share on social media and the website the grants we are awarded.

Fire Authority Board Vice President, Willie Bronson adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Haley Meshnik
- Recording Secretary