Pleasant Hill Goshen Rural Fire Protection District
Regular Board Meeting
September 10th, 2026

Call to Order:

The Regular Board Meeting was called to order at 4:35 p.m. by President Todd Anderson.

Flag Salute

Attendance:

Board Members: President Todd Anderson, Vice President Kevin Flory, Board Members Terry McDiarmid, and Tom McClellan.
Absent: Secretary/Treasurer Rose Reinertson
Staff: Fire Chief Andrew Smith & Executive Assistant Haley Meshnik
Guests: None
Teams: Teams was open and available, but there were no guests present.

Welcome to Visitors:
Public Comment: - None
Correspondence: - None
Approval of Previous Meeting Minutes:

a. **PLEASANT HILL GOSHEN RFPD Regular Board of Directors Meeting Minutes of August 13th, 2026,** were reviewed. **Terry McDiarmid made a motion to approve the minutes.** Tom McClellan seconded. Motion passed unanimously.

Review of Monthly Financial Reports:

A discussion ensued about why the training budget was at 440% in September. Chief Smith explained that we are under contract with our current academy training platform, Vector Solutions, and can't get out of it for another year. Our new training platform will provide us with $4,300 in savings.

a. **Transaction List & Financial Review.** The Board reviewed the financials and transaction list. **Tom McClellan made a motion to approve the Pleasant Hill Goshen RFPD Financials as presented and to pay the bills.** Kevin Flory seconded. Motion passed unanimously.

Staff Reports: -

Fire Chief's Report

**The Board reviewed the Fire Chief's Reports and further staff reports, which were attached as addendums and are available on file.*

Fire Chief's Topics Discussed:

- August Calls: 94
- 16-acre vegetation fire
- Summer Staffing Program ended Sept 15th.
- Fall Academy – 13 candidates
- Employee still out on injury, but expected back this month
    - Has returned to light duty
- Engine 13-01 & 2014 KME making repair progress with new mechanic shop
- Conflagration Deployments have slowed
- Annual Audit is completed with final copied ready for review
- All documents for Business Oregon have been submitted
- Chief Smith's 9th year anniversary as Fire Chief

Tom McClellan asked the Chief to expand on the current project to have the organization carry fentanyl and versed medications. Chief Smith explained that the organization is working on all the requirements and safety measures to allow us to carry these life saving drugs that are in our EMT-I's and Paramedics' scope. He added that it can add comfort to patients earlier, so they are in less pain when they need to be transferred into the ambulance. A discussion ensued.

Chief Smith provided an update on the cab over engine that is still in the shop being worked on. He shared that the truck is currently at Equipment Mobile Services Truck and Trailer Repair off Airport Road. They strongly disagree it was an issue with the injectors, like RWC International Shop told us. EMS said it was not throwing error codes and additionally they found an airline disconnected from the turbos and some other loose ends, which the other shop should have noticed. EMS tested the injectors and they were fine. Chief Smith shared that they worked with a shop in California that assisted with their troubleshooting and added a new temp part for us to test drive. The truck is back in service and driving well. He explained that in a month we will decide if that solves the issues we were having. Chief Smith reported that the new part is $5k verses the $20K fix International quoted us. So far, we can't replicate the issues we were having and are happy with this test part.

Chief Smith made it clear that the organization will not work with RWC International or future repairs. Chief Smith asked the board if we wanted to pursue writing a letter to them to acknowledge the findings we had and the failure, we found with RWC.

Todd Anderson and Kevin Flory would like us to send a letter to RWC complaining about their service, diagnostics, and the costs associated with it.

Captain Peterson's Board Report – Report provided
Captain Miller's Board Report – Report provided
Captain Moore's Board Report – No Report provided

Executive Session:

Recess to Executive Session: At 5:20 p.m. the Board President Todd Anderson announced the Board of Directors would now enter executive session under ORS 192.610(i) to meet under Executive Session to review and evaluate the employment related performance of the Chief Executive Officer of the public body in which the staff member does not request an open hearing. All board members present except Rose Reinertson. Chief Smith and Haley Meshnik attended.

Return to Open Session Board President returned the Board to open session at: 6:25p.m.

Unfinished Business: - None

New Business: -

a. **FY 2025/2026 Audit**
   Chief Smith shared that he provided the document for the board to review and provided a summary of the audit in a two-page document.

b. **Policy 2.6.4 Drug/Alcohol Updates – Second Read**
   Chief Smith shared that this removes the Federal Law tolerance from the previous policy that was contradicting itself. The changes were made to Section 5.d. This was the 2nd read of the proposed updated policy.
   a. **Kevin Flory made a motion to adopt the updated Drug/Alcohol Policy 2.6.4.** The motion was seconded by Tom McClellan. Motion passed unanimously.

Good of the Order:

The next Board Meeting will be on Thursday, October 8th, 2026, at 4:30pm at Station 502 Pleasant Hill.

President Todd Anderson adjourned the meeting at 6:35p.m.

Respectfully submitted,

Executive Assistant, Haley Meshnik